NCS Portal Features Overview

2015 - 2016

Topics Covered

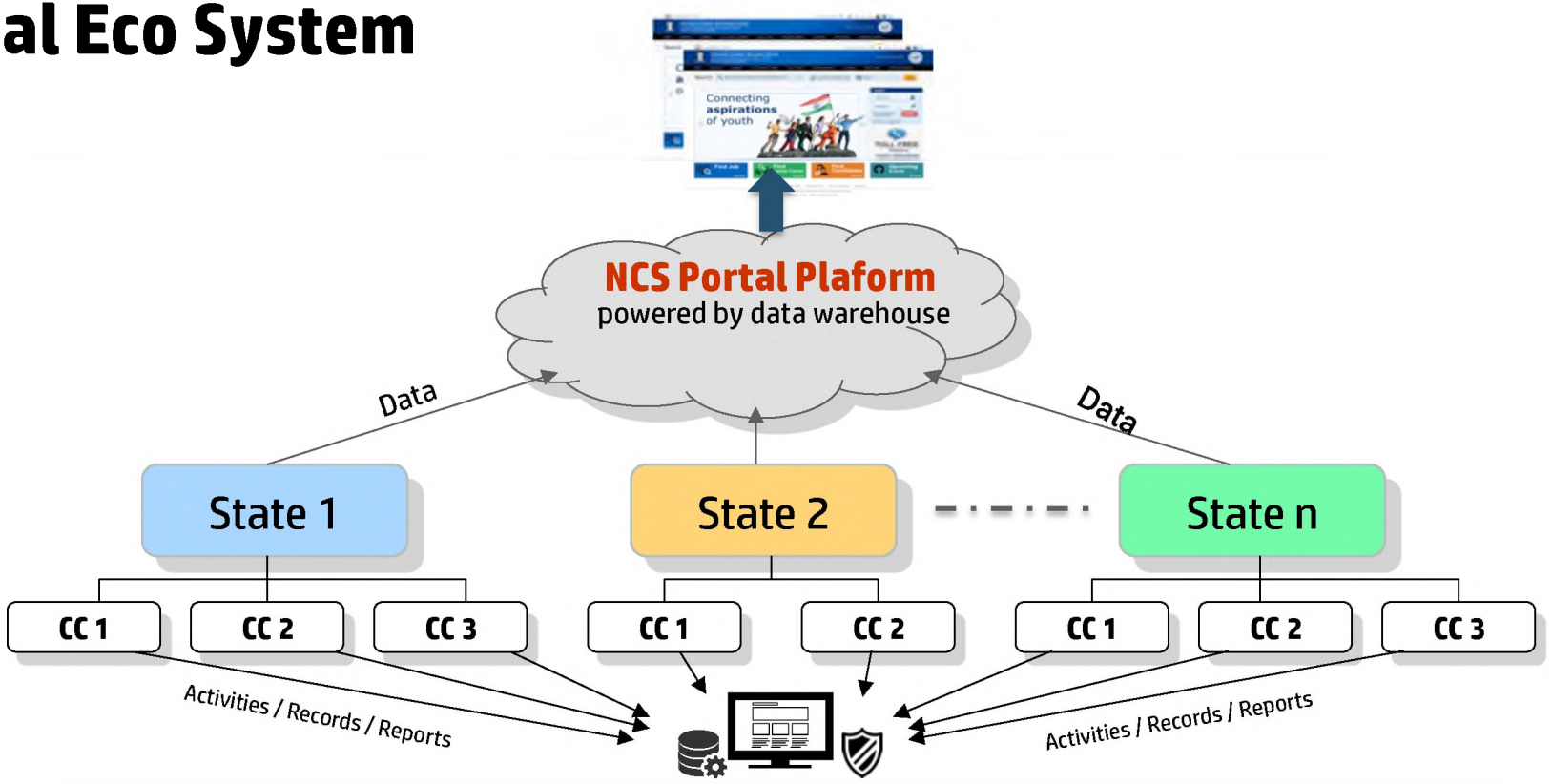
1. DGE&T's NCS Portal Objective
2. Portal Eco System
3. Portal Overview
4. DGE&T Call Center
5. Reports

DGE&T Objective – NCS Portal

A National ICT based portal to connect the opportunities with the aspirations of youth and facilitate registration of job seekers, job providers, skill providers, career counsellors, etc.

The portal should provide job matching services in a highly transparent and user friendly manner. These facilities along with career counselling content will be delivered by the portal through multiple channels like career centers, mobile devices, CSCs, etc.

Portal Eco System

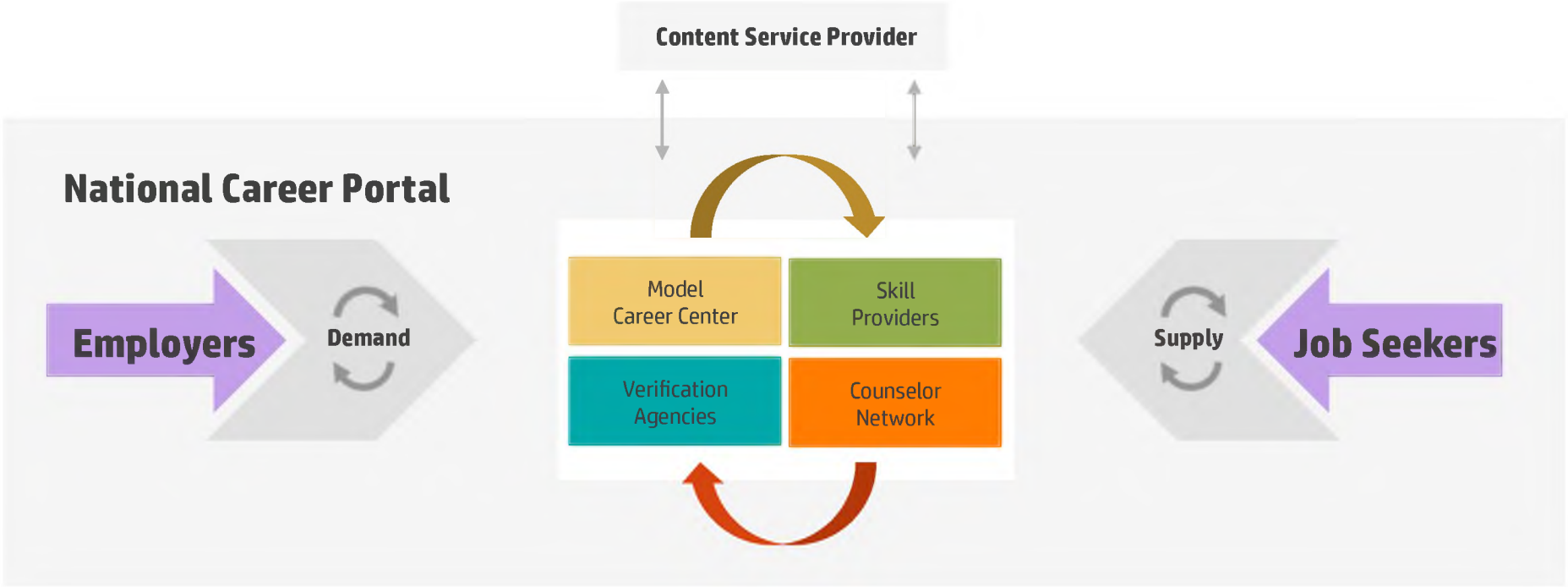


*CC – Career Center

Integrated Career Center Management System (future development)

Mission : To create **avenues/ opportunities** for all **ecosystem partners** through the core modular, fully **integrated and automated** portal

Portal Overview



Portal Users

Bringing Talent Closer to Opportunities...

Job Seeker

Employer

Skill / Training Provider

Counsellor

Career Center /
Placement Agency

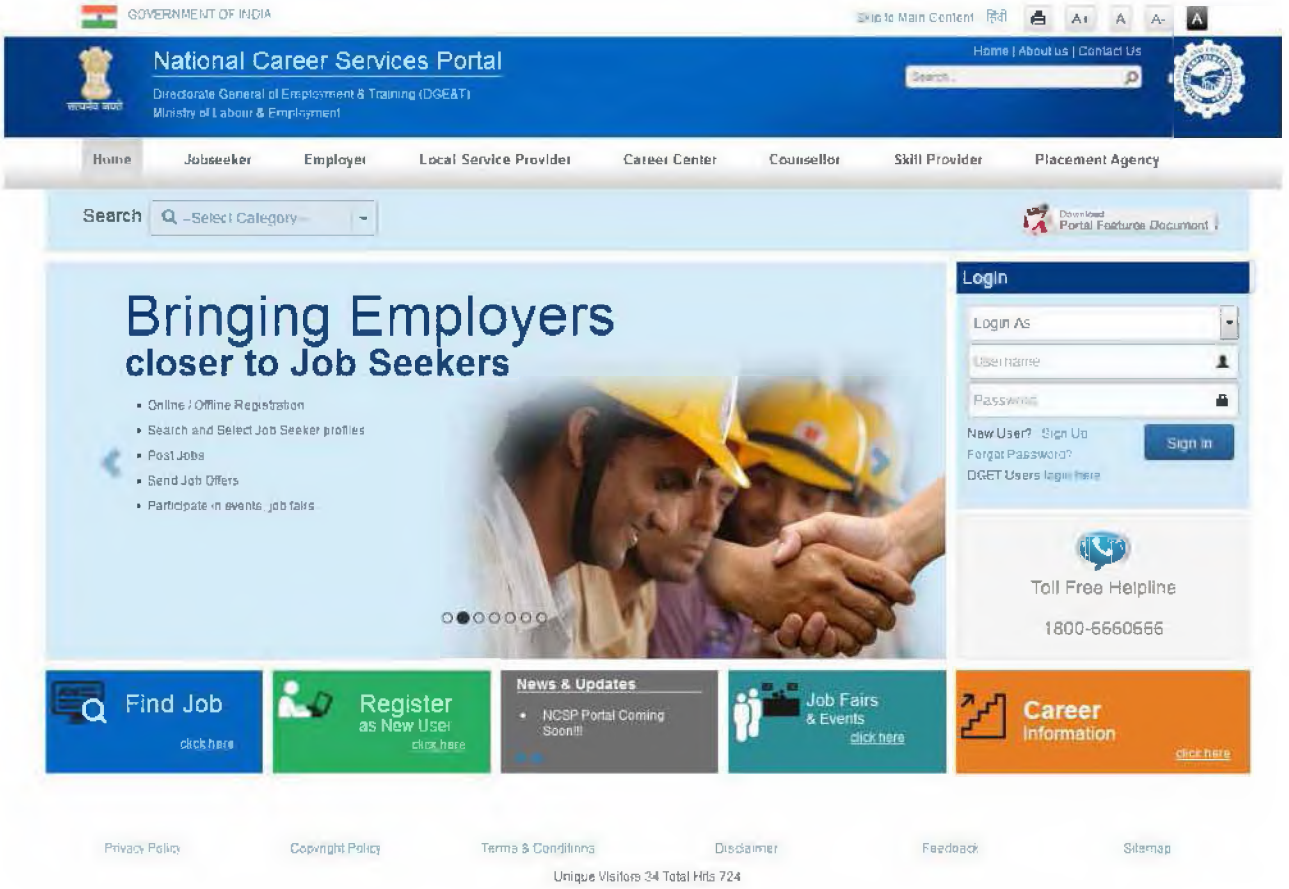
Verification
Agencies

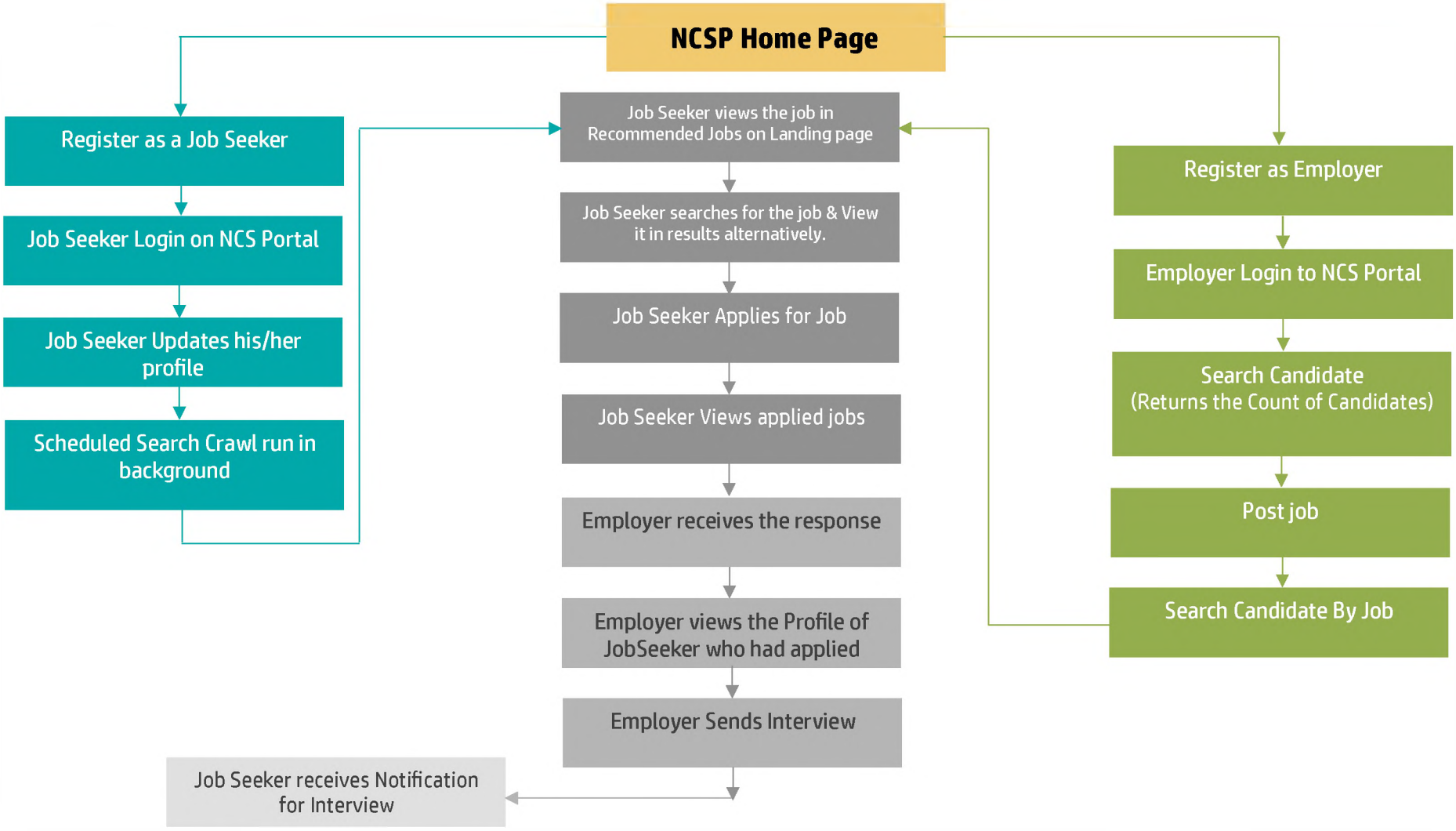
Local Service Provider

DGE&T
Admin and Users

Portal Home Screen

Portal Home


GOVERNMENT OF INDIA
Skip to Main Content
National Career Services Portal
Directorate General of Employment & Training (DGE&T)
Ministry of Labour & Employment
Home | About us | Contact Us
Home
Jobseeker
Employer
Local Service Provider
Career Center
Counsellor
Skill Provider
Placement Agency
Search
-Select Category-
Download Portal Features Document
Bringing Employers
closer to Job Seekers
Online / Offline Registration
Search and Select Job Seeker profiles
Post Jobs
Send Job Offers
Participate in events, job fairs
Login
Login As
User name
Password
New User? Sign Up
Forgot Password?
DGET Users login here
Sign In
Toll Free Helpline
1800-6660666
Find Job
click here
Register
as New User
click here
News & Updates
NCSP Portal Coming Soon!!!
Job Fairs
& Events
click here
Career
Information
click here
Privacy Policy
Copyright Policy
Terms & Conditions
Disclaimer
Feedback
Sitemap
Unique Visitors 34 Total Hits 724


NCSP Home Page
Register as a Job Seeker
Job Seeker Login on NCS Portal
Job Seeker Updates his/her profile
Scheduled Search Crawl run in background
Job Seeker views the job in Recommended Jobs on Landing page
Job Seeker searches for the job & View it in results alternatively.
Job Seeker Applies for Job
Job Seeker Views applied jobs
Employer receives the response
Employer views the Profile of JobSeeker who had applied
Employer Sends Interview
Job Seeker receives Notification for Interview
Register as Employer
Employer Login to NCS Portal
Search Candidate (Returns the Count of Candidates)
Post job
Search Candidate By Job

Job Seeker Section

Job Seeker

Fresher/Experienced/Student/Local Service Providers

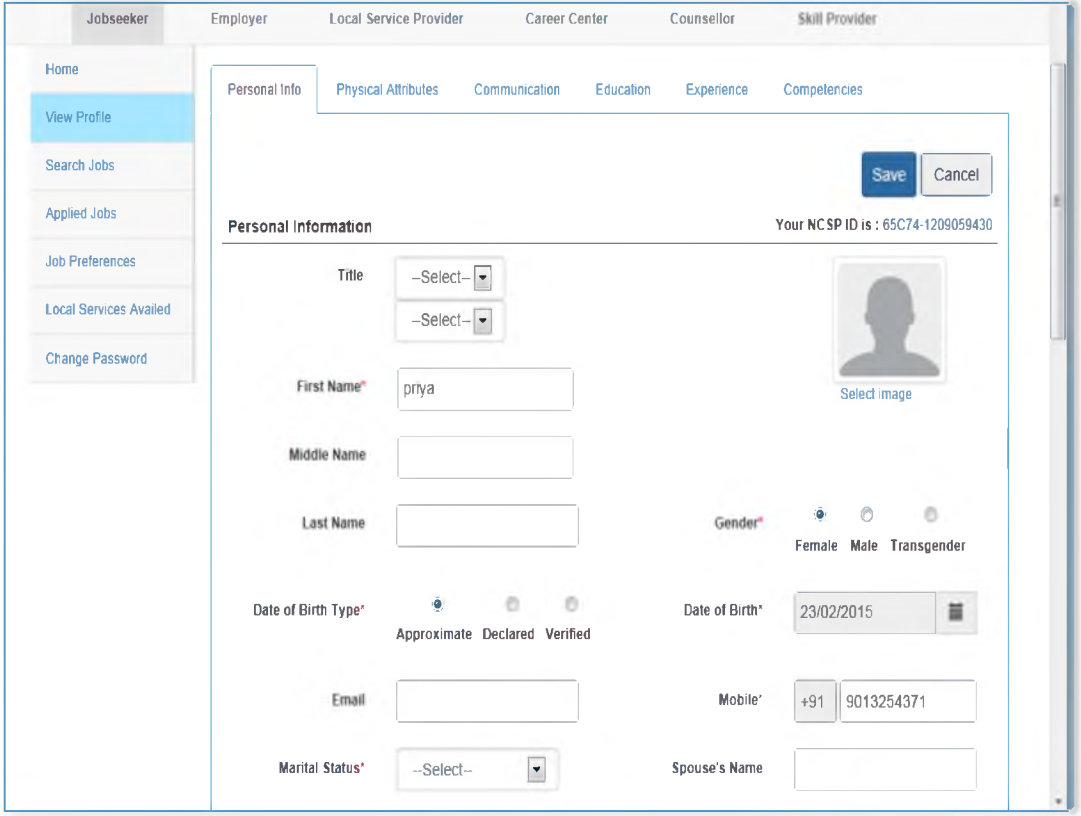
Registration, Login and other activities

- Online / Offline Registration
- Skills / Jobs in demand guidance
- Assistance in selecting a a career (especially for freshers) / job switch
- Search and apply for jobs, job fairs, training programs, career exhibitions
- Contact Local Service Provider
- Email / SMS Notifications

Job Seeker Registration & Post Login Screen

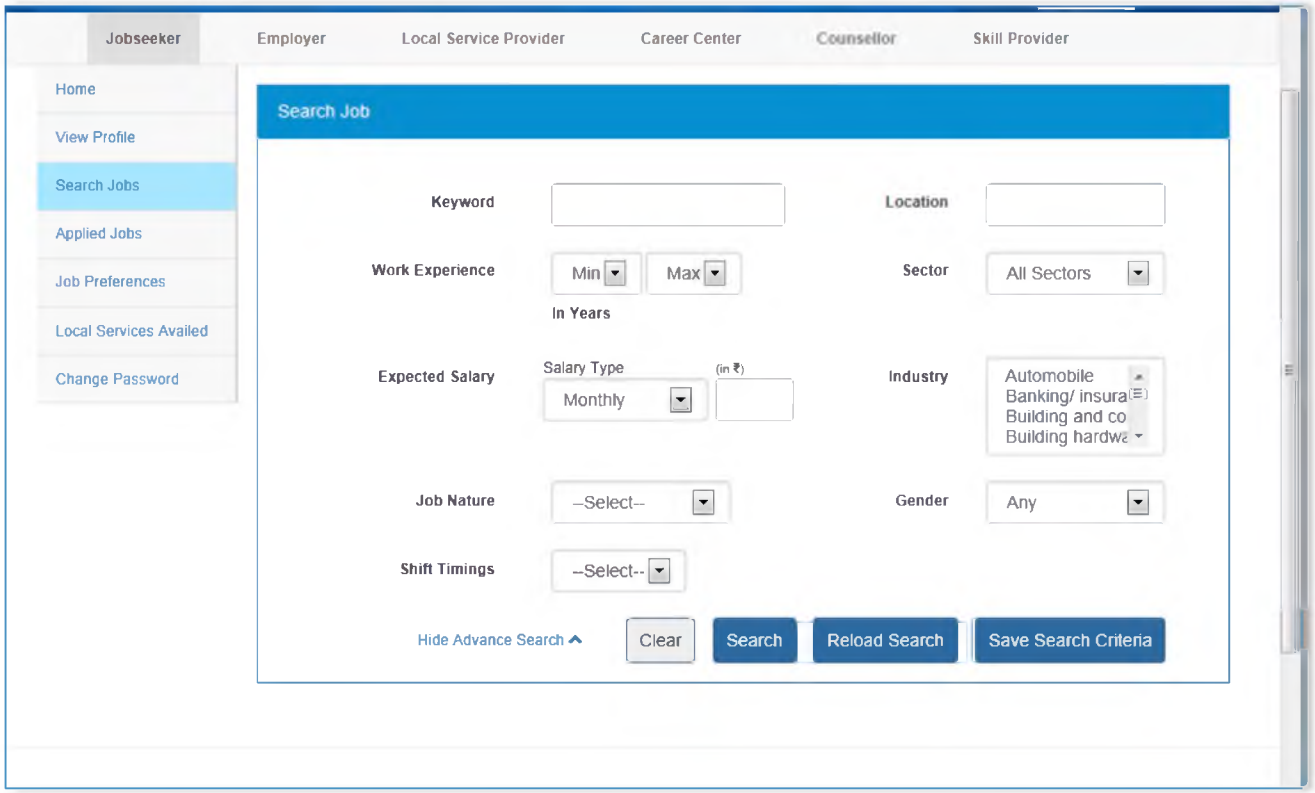
Registration Form

Profile Form



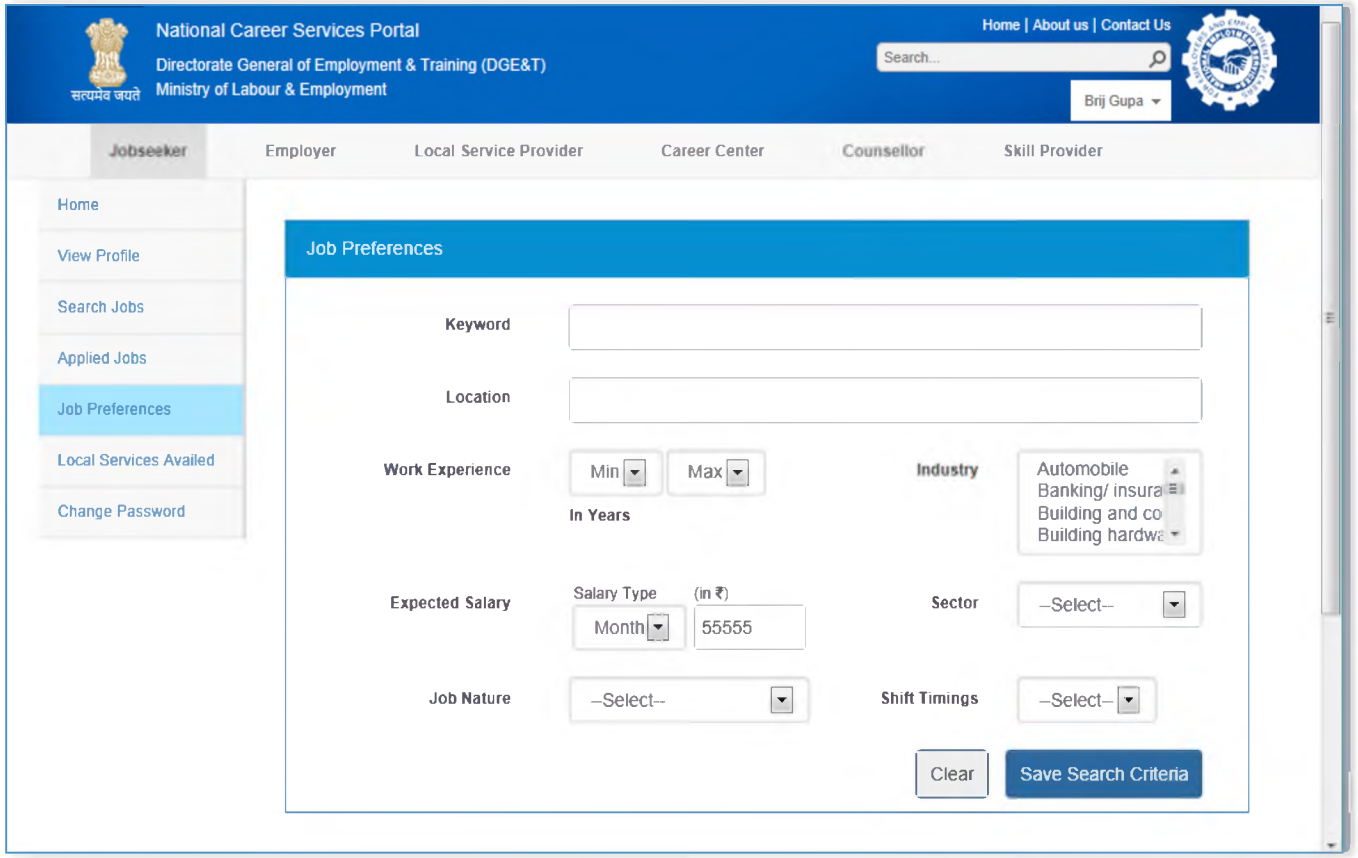
Job Seeker Registration & Post Login Screen

Search Jobs



Job Seeker Registration & Post Login Screen

Job Preferences Settings



Employer Section

Employer

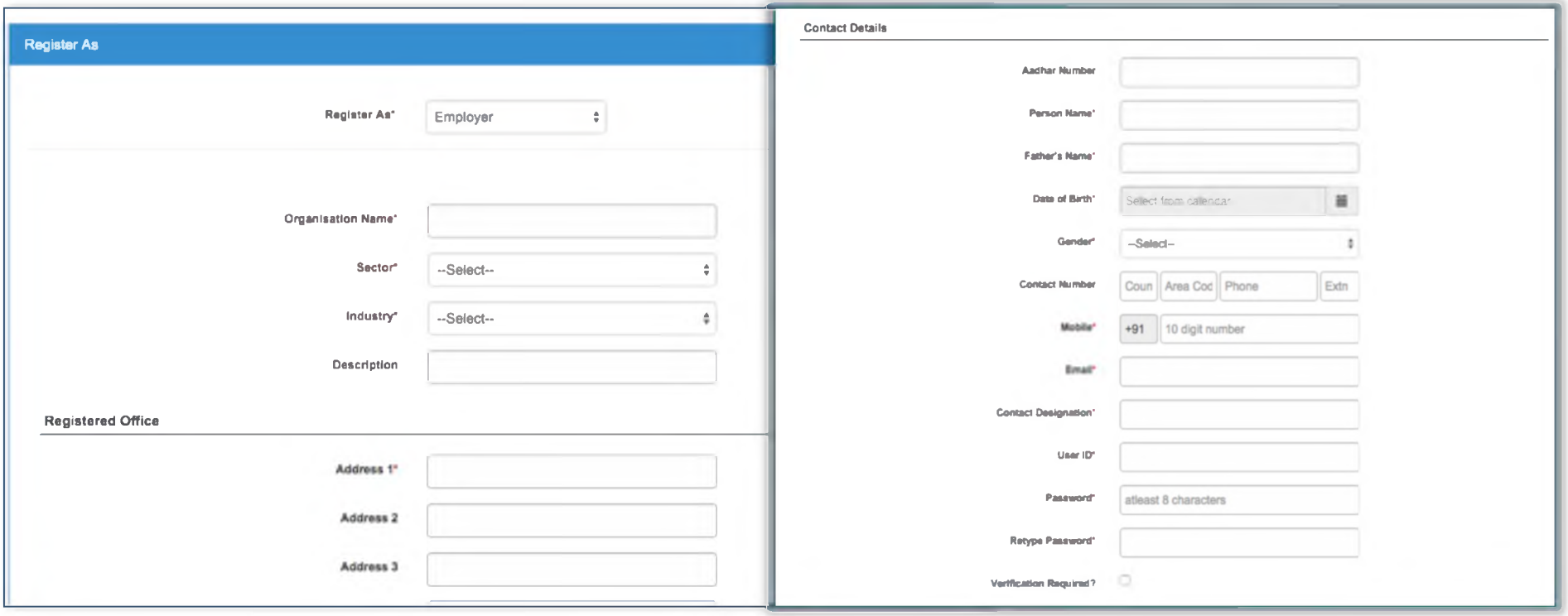
Govt./PSU/Private/Staffing Organizations with administrator and user role provisioning

Registration, Login and other employer specific activities

- Online / Offline Registration
- Search and Select Job Seeker profiles
- Post New Jobs / Repost Expired Jobs
- Send Job Interview Requests
- Save Short Listing Criteria
- Participate in Events/Job Fairs
- Contact Local Service Provider
- Email / SMS Notifications

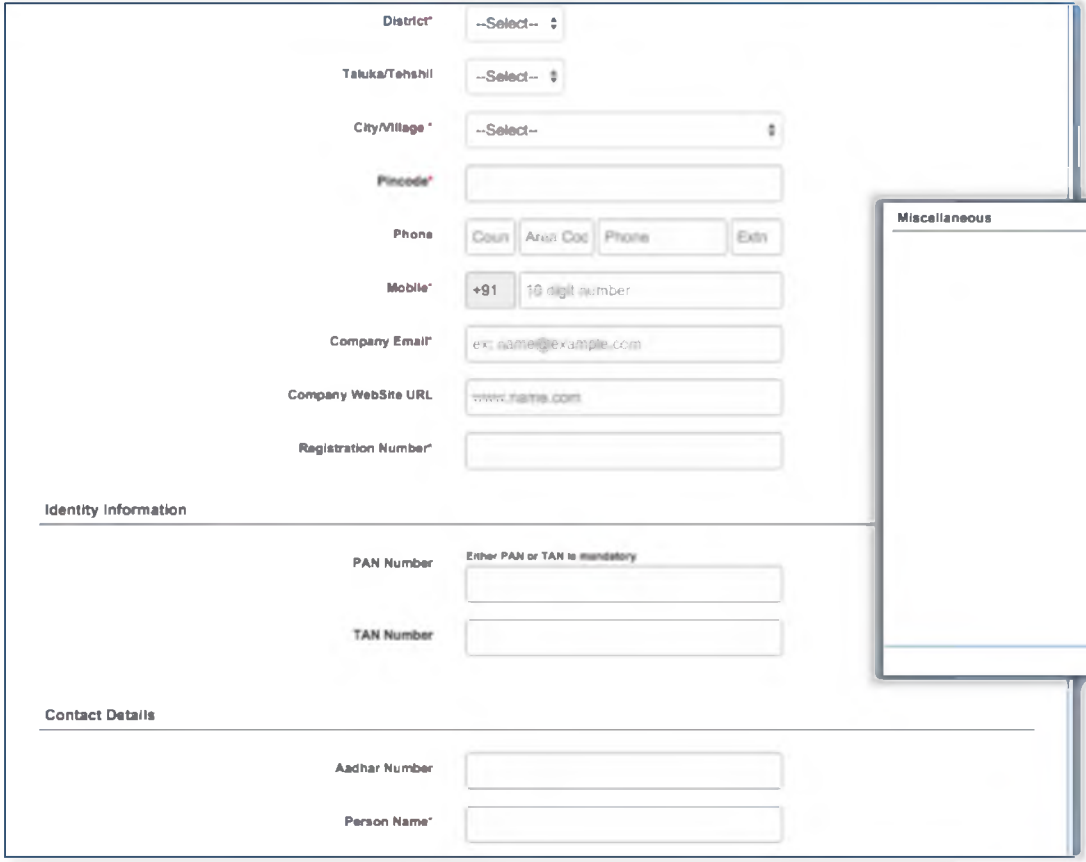
Employer Registration & Post Login Screen

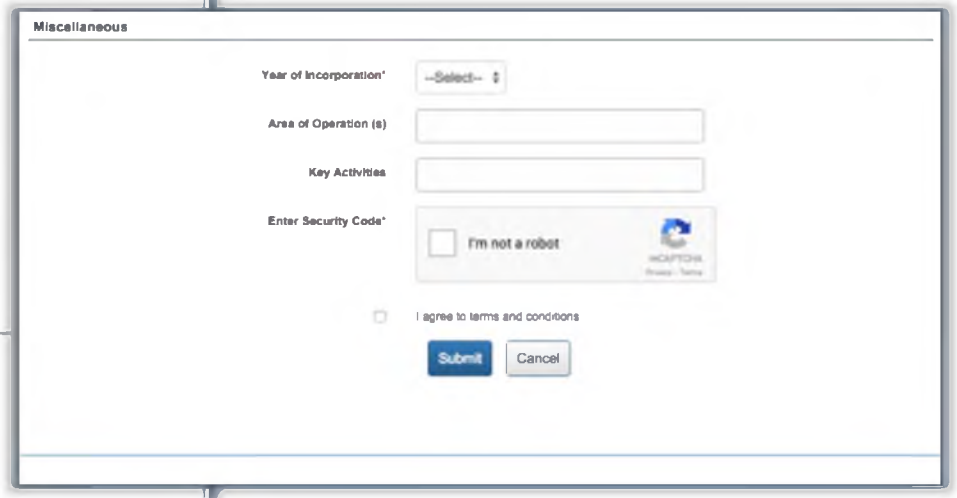
Registration Form (1/2)



Employer Registration & Post Login Screen

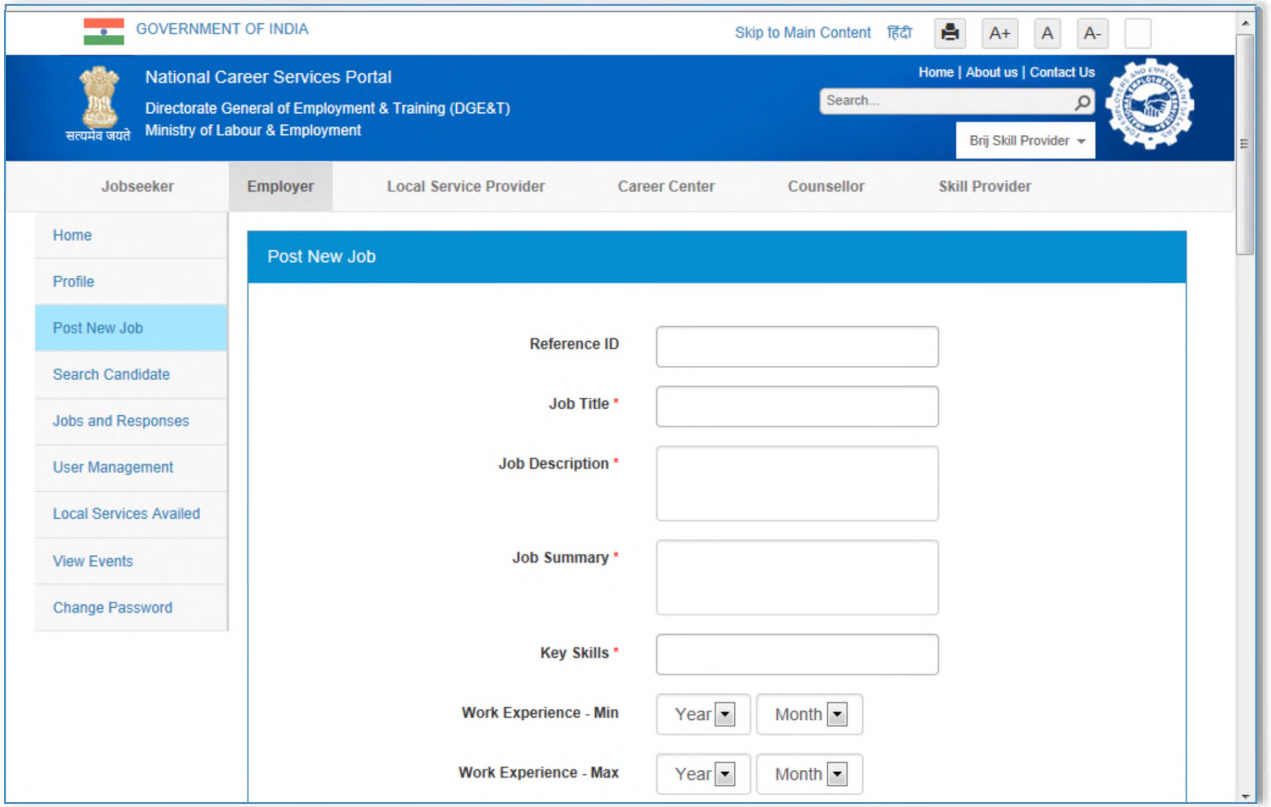
Registration Form (2/2)





Employer Registration & Post Login Screen

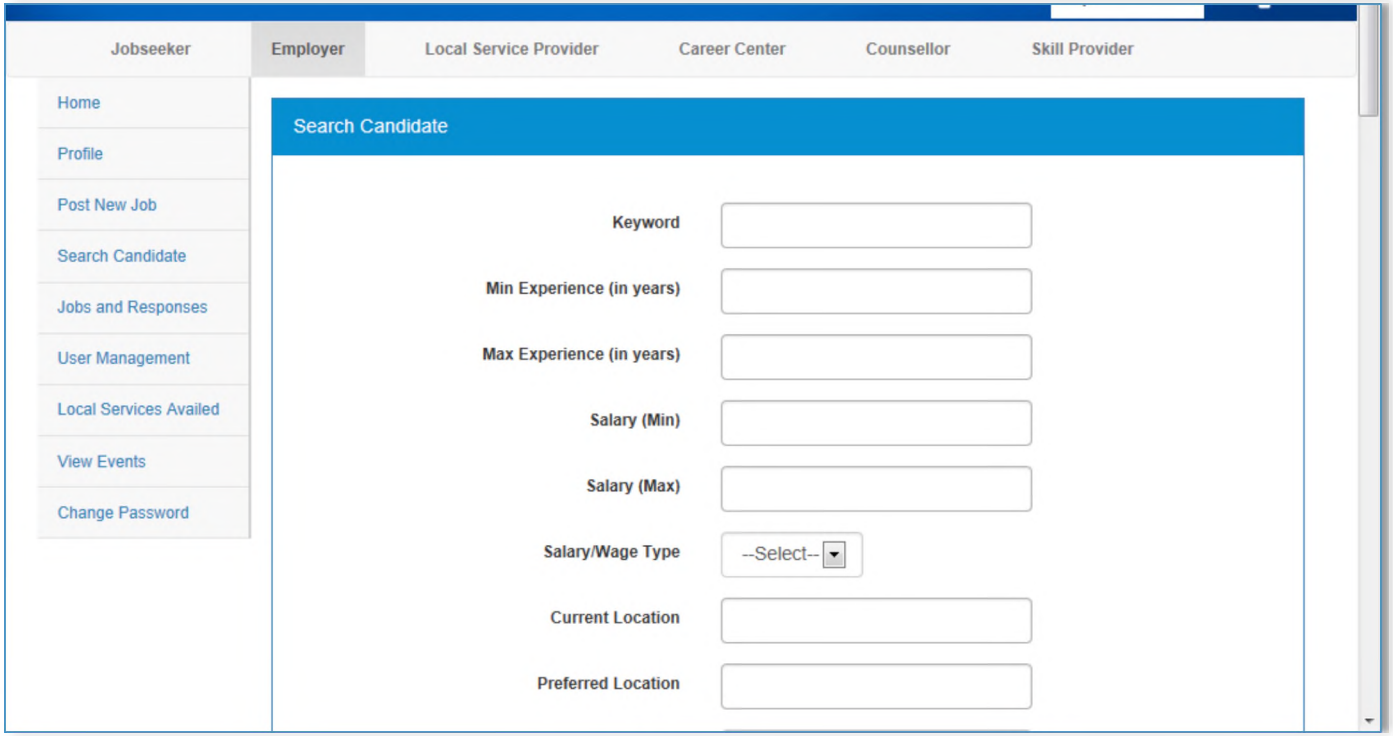
Post Login Screen



** These screenshots are partial snapshot views*

Job Seeker Registration & Post Login Screen

Search a Candidate



** This screenshot is a partial snapshot view*

Career centers / Placement agencies

Career centers / Placement agencies

Center administrator, employment exchange officers, Voluntary counselors/NGO/Pvt., Incubators/Outreach partners/ School teachers

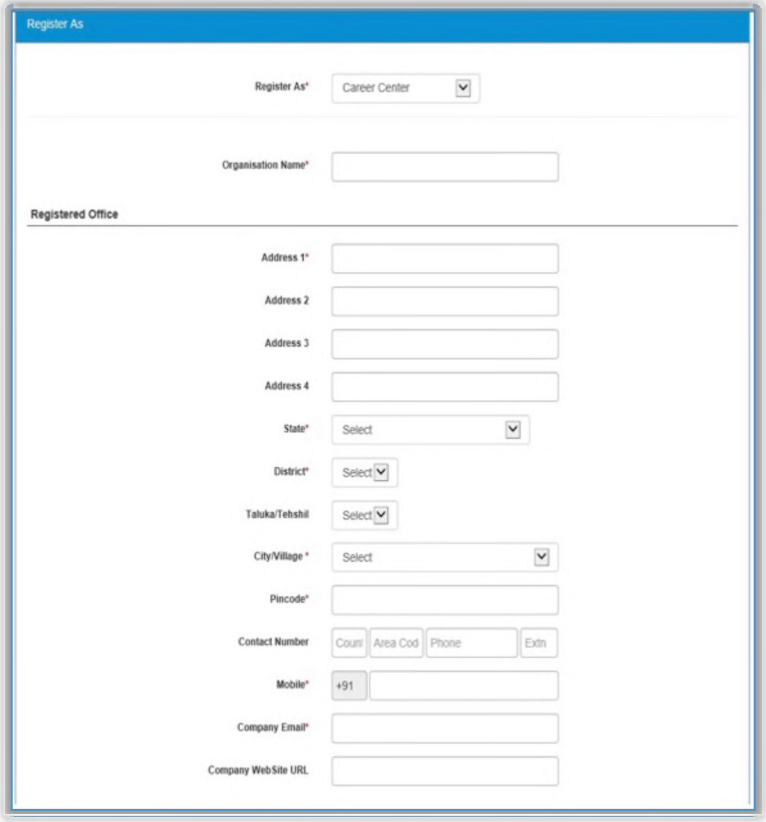
Job Seeker Registration, Login and other activities

- Job Seeker Registration / Verification
- Employment Market Information (Trend) *
- Create and Manage job fairs, events, workshops *
- Search and Contact Candidates
- Send Job Notification to Job Seekers *
- Information on Government programmes related to employment and training *
- Contact Local Service Provider

* Phase 2

Employer Registration & Post Login Screen

Registration Form



Registration Form

Skill / Training providers

Skill / Training providers

National Skill Development Agency, NSDC, Sector Skills Council(SSC)/ NGO/Pvt. Skill Institutes, ITIs, VTIs with administrator and user role provisioning

Registration, Login and other activities

- Search Skill Training Seekers, Employers
- Create job fairs, events, workshops *
- Publish Training Calendar *
- Information on Government programmes related to employment and training*
- Link with Career Centers *
- Contact Local Service Providers
- Email / SMS alerts, notifications

* Phase 2

Counsellors

Counsellors

Employment exchange internal counsellors, Private Counsellors, Incubators, Outreach partners, School teachers

Registration, Login and other activities

- Search Job Seekers, Skill Training Seekers, Employers
- Access and Download Candidate Profile
- Create events, counselling sessions *
- Offer different modes of counselling - telephonic, web, in person, video conf.
- Link to Career Centers *
- Contact Local Service Provider
- Email / SMS alerts, notifications

* Phase 2

Local Service Providers

Local Service Providers

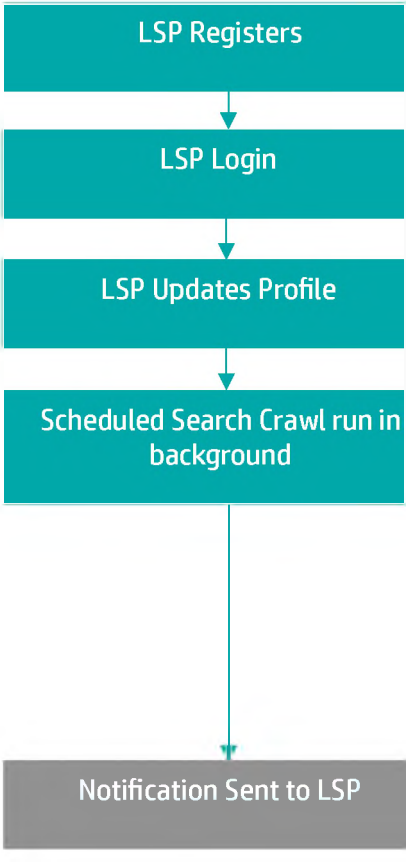
Information on local service providers available to house hold and other consumers for services like driving, plumbing, carpentry, etc

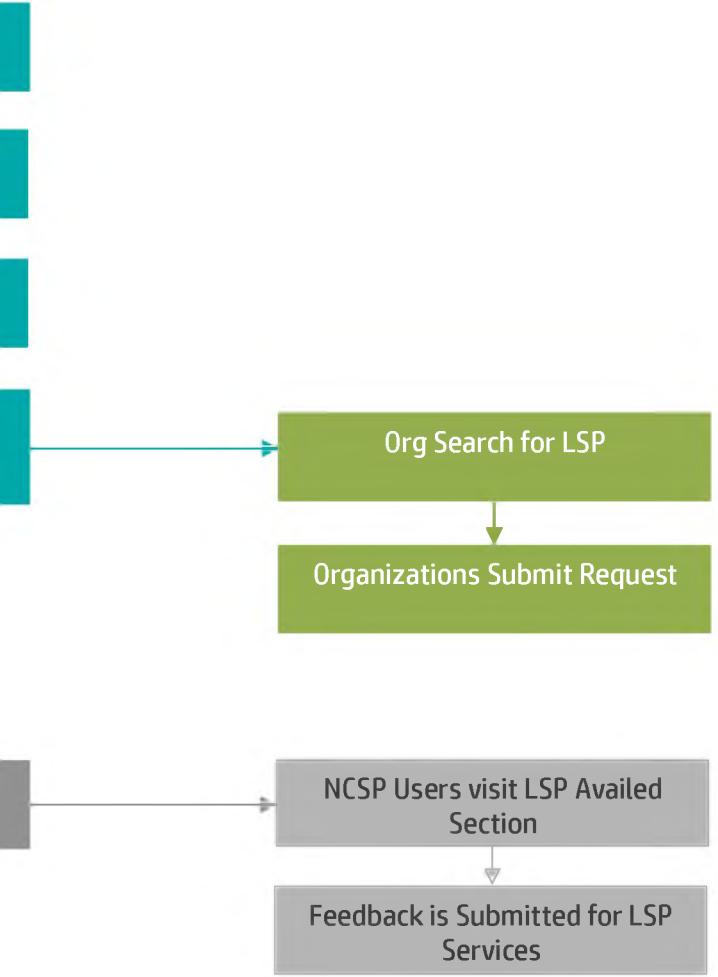
Registration, Login and other activities

- Verified Status
- Receive Feedback / Reviews
- Call Center Support to update profiles
- Email / SMS alerts, notifications
- View/Partcipate in events/job fairs. *
- Select desired locality, availability, timings, type of engagement

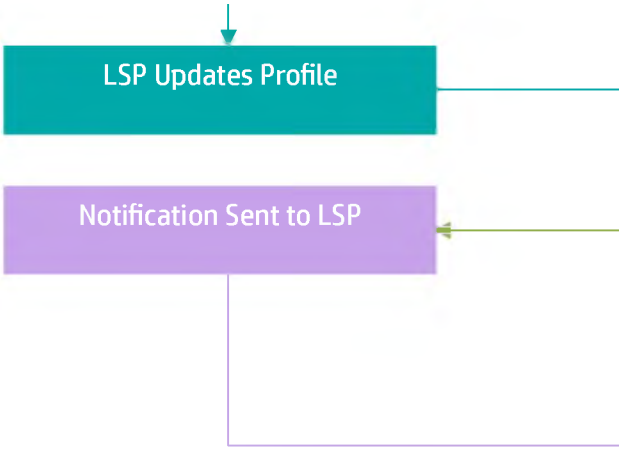
* Phase 2

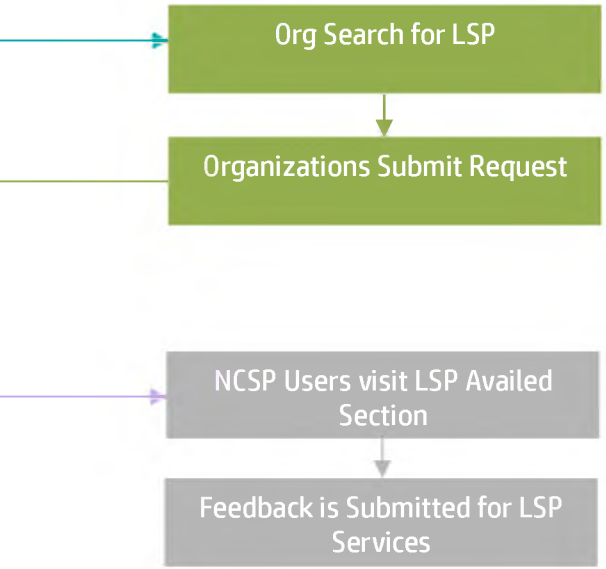
Data Flow


LSP Registers
LSP Login
LSP Updates Profile
Scheduled Search Crawl run in background
Notification Sent to LSP


Org Search for LSP
Organizations Submit Request
NCSP Users visit LSP Availed Section
Feedback is Submitted for LSP Services

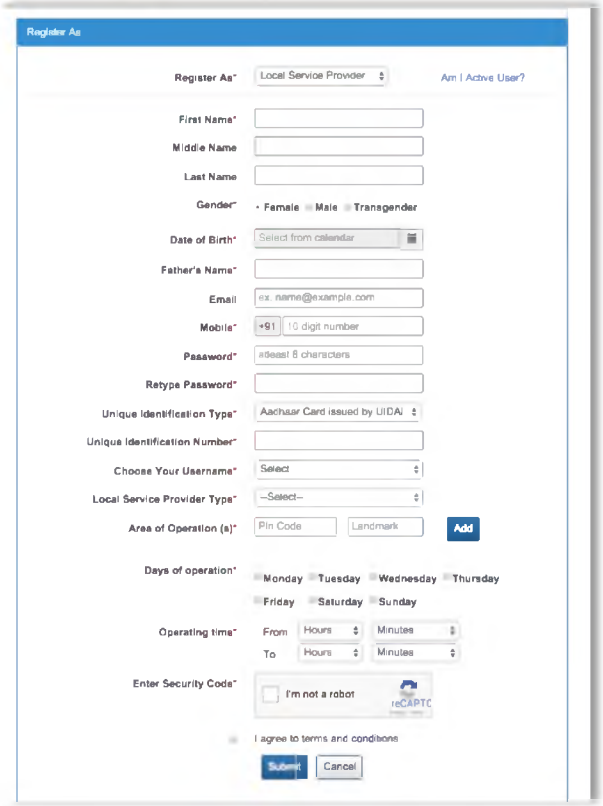
Continued...


LSP Updates Profile
Notification Sent to LSP

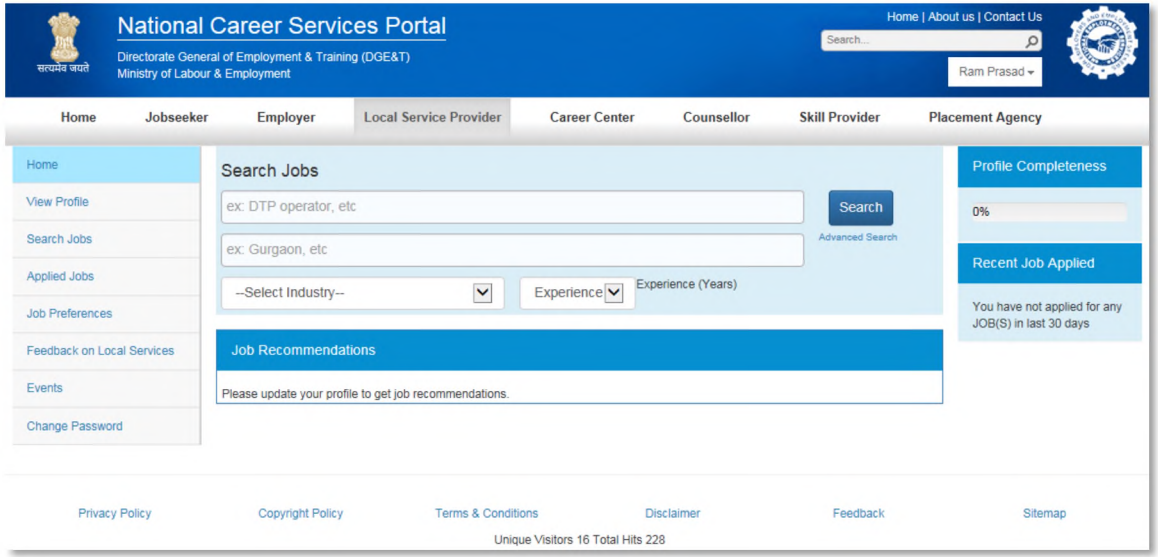

Org Search for LSP
Organizations Submit Request
NCSP Users visit LSP Availed Section
Feedback is Submitted for LSP Services

Local Service Provider Registration & Post Login Screen

Registration Form



Profile Form



Verification Agencies

Verification Agencies

Administrator, Third party verification agencies

Registration, Login and other activities

- Search Skill Training Seekers, Employers *
- View Job Seekers, Employers details *
- Verify and update status of Job Seekers, Employers *
- Information on Government programmes related to employment and training *
- Email / SMS alerts, notifications *

* Phase 2

DGE&T Call Center

DGE&T Call Center

A multi lingual call centre with normal business hours i.e. from 8 a.m. to 8 p.m. for 7 days a week

Operating and managing the end-to-end call center services for DGE&T

- Provision services from an existing call center on per seat basis
- Seating capacity of 100 people who would all be conversant in either English or Hindi and 1 other Indian Regional language
- Assist Job Seeker to register. Portal technical issues. Provide information on the available courses/ skill training, career centers, counsellors

DGE&T - Admin and Users

DGE&T - Admin and Users

Admin user for DGET, State wise Admin user for DGET

Login and other (view / add / update / block / activate) activities

- Employer
- Skill / Training Providers
- Verification Agencies
- Career Centers
- Advanced Search
- Manage Users
- Manage State Admin
- Manage ‘Notifications / Alerts’ Settings
- Access to Content Management System
- M.I.S Reports

Registration and Search

Registration and Search

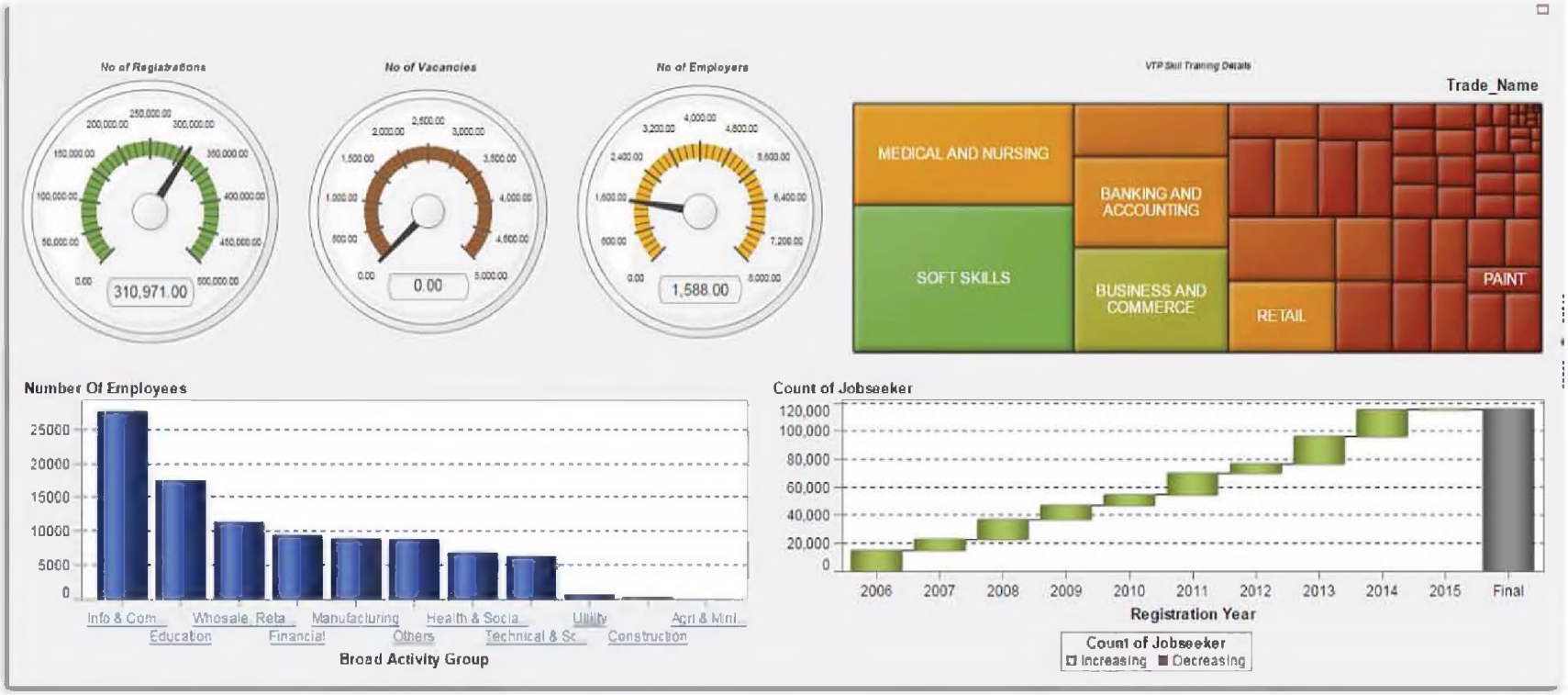
Admin user for DGET, State wise Admin user for DGET

Key functions and fields used for registration, search and advanced search for different portal users

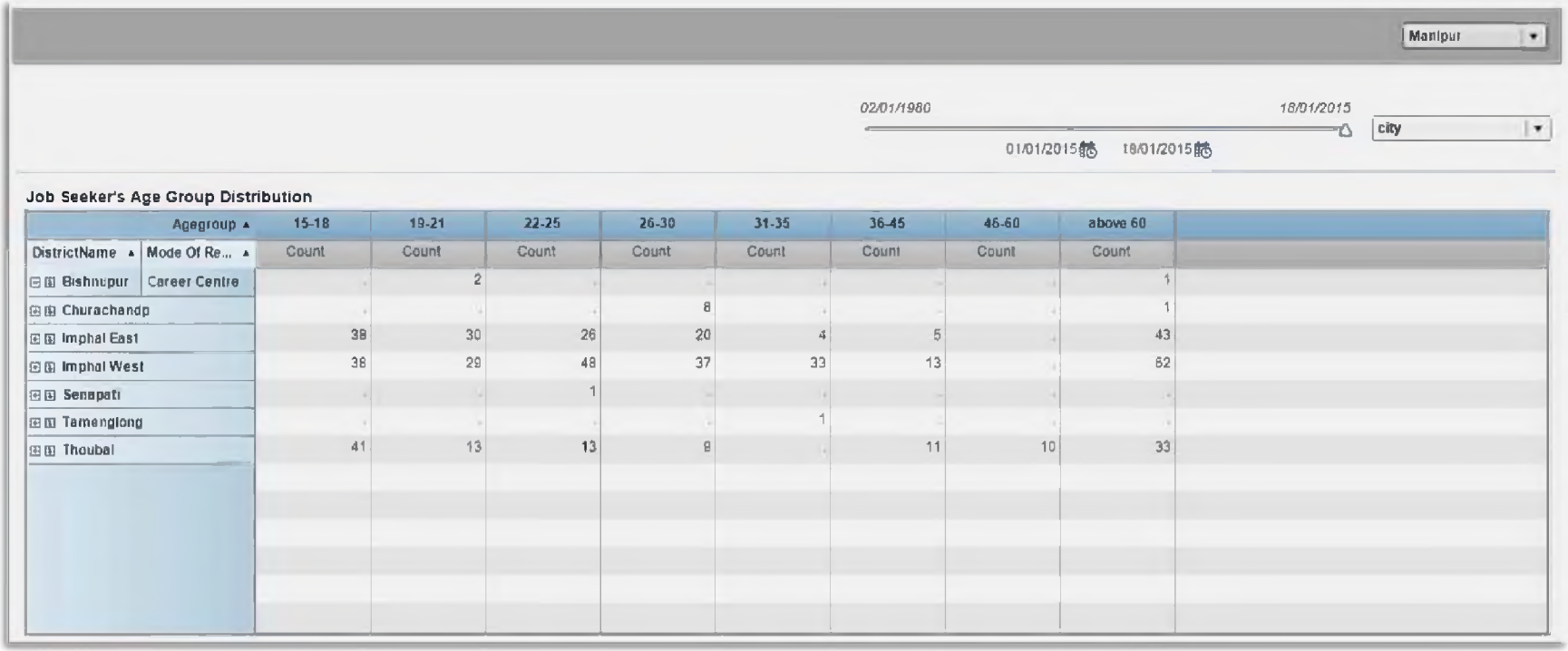
- Registration of Jobseekers using multiple unique identification types (e.g. Aadhar, PAN, Voter ID, etc)
- Registration of Employer using PAN/TAN Number
- Search capability to search Jobs, Career Centers, Counselor, Skill Providers and Local Help
- Multiple search criteria's (Location, Industry, Sector, Experience etc.) to assist in more accurate search result
- Advance Search feature to add more search criteria and narrow down search results
- Search functionality on home page to allow users to search Jobs, Career Centers, Counsellor's and Local Help even without registration (registration is required to view contact details or apply for jobs)

Dashboards and Reports

Sample Dashboard View



Sample Reports



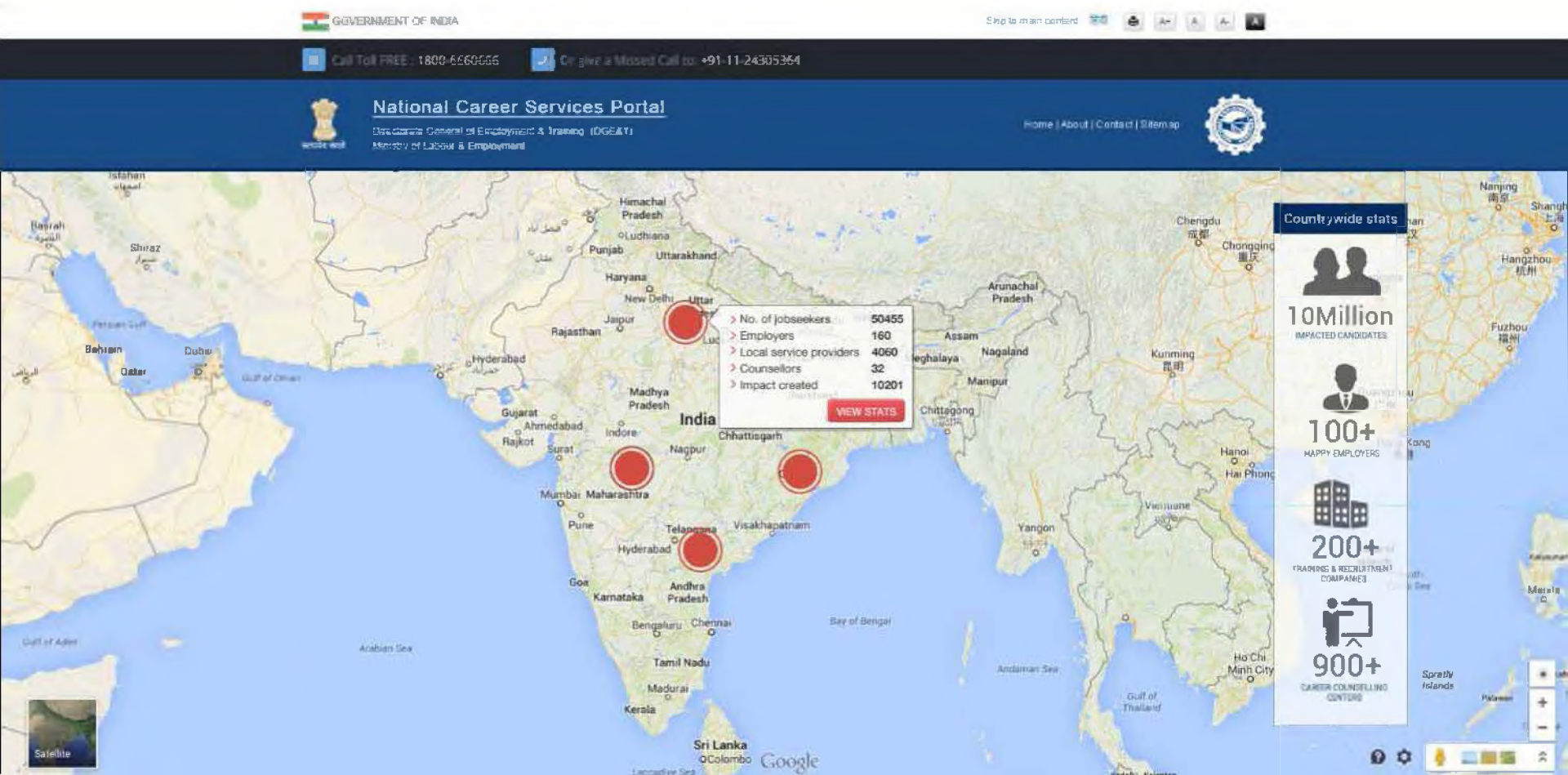
Job Seeker's Age Group Distribution

Agegroup	15-18	19-21	22-25	26-30	31-35	36-45	46-60	above 60
DistrictName / Mode Of Re...	Count	Count	Count	Count	Count	Count	Count	Count
Bishnupur / Career Centre		2						1
Churachandp				8				1
Imphal East	38	30	26	20	4	5		43
Imphal West	38	29	48	37	33	13		62
Senapati			1					
Tamenglong					1			
Thoubal	41	13	13	8		11	10	33

Sample Reports

Source ▲		VTP	
Institute Type ▲		Government	Private
Trade_Name ▲	Course_Name ▲	Passed	Passed
Total		272	137582
Subtotal: AGRICULTURE		0	8939
AGRICULTURE	Basic Cultivation of cereal crops		140
	Basic Tractor Servicing	0	0
	Medicinal Plant		2733
	Mushroom Cultivation		2733
	Preservation of Fruits & Vegetables		3333
ALLIED HEALTH CARE			2676
APICULTURE			2593
AUTOMOTIVE REPAIR			6620
BAMBOO FABRICATION			8697
BANKING AND ACCOUNTING			925
BEAUTY CULTURE AND HAIR DRESSING			6413

Sample Dashboard – Map View



Thank you