

GOVERNMENT OF TRIPURA
DIRECTORATE OF EMPLOYMENT SERVICES & MANPOWER PLANNING AGARTALA
TRIPURA::AGARTALA

No.F.4(34)-DESMP/Publication/2018/ 4952-66 Dated, Agartala, 22nd November, 2021

SHORT NOTICE INVITING TENDER

Sealed tenders are hereby invited from the experienced printers for printing of Leaflets both in English and Bengali language for the Directorate of Employment Services & Manpower Planning, Government of Tripura, Office lane, Agartala as per terms and conditions. Tenders will be received in this Directorate from 10.30 a.m. to 3 p.m in all working days up to 9th December; 2021. Intending bidders may collect detailed copy of DNIT and other details from the office of the undersigned in any working days during office hours up to 9.12.2021. Bidder may also download the same from our website www.employment.tripura.gov.in.

A. Majumder
22/11/2021

(A. Majumder, TCS SSG)

Director

Directorate of Employment Services & Manpower
Planning, Agartala

Copy to:-

1. The Secretary, Labour Department, Government of Tripura for kind information.
2. The Director, Information, Cultural Affairs, Tripura, Agartala for information. He is requested to arrange publication of the above noted Notification in local dailies for wide publicity. 7(seven) nos. of spare copies of the Notification are sent herewith for the purpose.
3. The Nodal Officer, IT Section, D/ESMP, Agartala for information and necessary action.
4. All District Employment Exchanges of the state for information and displaying the DNIT in their Office Notice Board for wide publicity.
5. Concerned files.
6. Notice Board, D/ESMP & MCC, Agartala.

A. Majumder
22/11/2021

Director

Directorate of Employment Services & Manpower
Planning, Agartala

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No.F.4(34)-DESMP/Publication/2018/ 4952-66 Dated, Agartala, 22^{*} November, 2021

DETAILED NOTICE INVITING TENDER (DNIT)

The Director, Employment Services & Manpower Planning, Government of Tripura invites sealed tenders from the experienced printers for printing of Leaflets both in English and Bengali Language as per terms and conditions noted below:-

Specification of leaflet

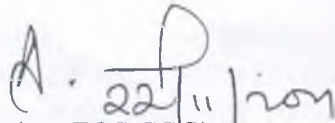
- 1) 18 inch x 10.5 inch in 100 GSM glossy paper all through multi colour with four folds.
- 2) 11(eleven) multi colour leaflets both in English and Bengali Language would be printed subject to increase and decrease.
- 3) Rate (s) of Leaflet should be quoted as rate of 1000 (one thousand) copies of Leaflets 2000(two thousand) copies of Leaflets/3000(three) thousands copies of Leaflets both in Bengali and English language both with GST **Rate should be submitted in a separate sealed envelope in the following format.**

Name of bidder with address	Rate quoted for leaflets both in English and Bengali language including GST		
	1000 copies	2000 copies	3000 copies

- 4). Supply of Leaflets as per manuscripts and specification should be completed within 30(thirty) days from the date of issue of work order.
- 5). Manuscripts and other details would be available in this Directorate and along with work order manuscripts would be supply to successful Bidder.
- 6). Successful Bidder should ensure approval of proof before final printing from this Directorate.
- 7). The bid will commence from 19.11.2021 at 10.30 a.m. The Tenders will be received in this Directorate during office hour from 10.30 a.m. to 3 p.m.in all working days upto 9th December, 2021. And all the Tenders would be opened on 9th December, 2021 at 3.30 p.m. in this Directorate.

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- 8) The rates should be quoted both in figures and in words in a separate sealed envelope.
- 9) No advance payment in any case would be made. Payment would be made after the successful completion of the work. No claim of interest in case of delayed payment will be entertained by the Directorate of Employment Services & Manpower Planning, Government of Tripura.
- 10) All taxes as applicable from time to time shall be deducted at source from the payment to the Bidder as per the respective law in force at the time of execution of contract.
- 11) Intending Bidder will have to submit the following documents, with the tender. In absence of any of the following documents no tender will be considered for acceptance.
 - i) Up to date Trade License Certificate.
 - ii) Professional Tax Clearance Certificate.
 - iii) Earnest money Rs.1000/- (one thousand) only in the shape of Demand Draft of any Nationalized Bank of India in favour of the Director, Employment Services & Manpower Planning Government of Tripura.
 - iv) Tender fee of Rs. 500/- (Rs. five hundred) only in the shape of Demand Draft of any Nationalized Bank of India in favour of the Directorate, Employment Services & Manpower Planning Government of Tripura.
 - v) Income Tax Clearance Certificate of last three years.
 - vi) Copy of PAN Card and GST registration letter.
 - vii) Experience Certificate on printing and binding profession.
 - viii) Signed and stamped copy of DNTI as token of acceptance of all the terms and conditions of the entire tender document.
- 12) The undersigned reserves the right to accept or reject any tender including the lowest one without assigning any reason.


(A.Majumder, TCS SSG)
Director

Directorate of Employment Services & Manpower
Planning , Agartala