

ER-I

Yearly return submitted to the Local Employment Exchange for the Year ending
[Vide the Employment Exchanges (Compulsory Notification of Vacancies Rules, 1960)]

Name and address of the employer :

Nature of business :

(Please describe what the establishment makes of does as its principal activities).

1. Total number of persons on the pay rolls of the establishment (The figures should include every person whose wage or salary is paid by the establishment)

On the last working day of the previous quarter.		On the last working day of the quarter under report
MEN		
WOMEN		
TOTAL		

2. Particulars of Vacancies (Vacancies carrying total emoluments of Rs.60/-or over per month and of every 3 months duration)

(a) Number of vacancies occurred and notified during the quarter under report.

		Number of vacancies.	
		Notified to Exchange.	
	Occurred.	Local Employment Exchange.	Central Employment Exchange.
.....
.....

(b) Number of vacancies filled during the quarter under report through

- i) Employment Exchange
ii) Other source

© Number of vacancies remaining unfilled at the end of the quarter under report due to shortage of suitable applicants.

OCCUTATION

NO. OF VACANCIES.

3. Reasons, if any, for not notifying all vacancies that occurred, vide 2(a)above, the Employment Exchange.

No

Dated

To

**The Sub-Regional Employment Officer,
Sub-Regional Exchange, Tripura, Agartala.**

Signature of employer

Note:- This return shall relate quarter ending 31st March/30th September and 31st December, and shall be rendered to the Employment Exchanges within 30 days after the end of the quarter concerned.

