

WEEKLY CAREER BULLETIN

(Information related to Employment & Career)

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TRIPURA RECRUITMENT NOTIFICATION

- ❖ College of Agriculture, Tripura, has published advertisement for the post of Programme Assistant/Field Assistant through a **Walk-In-Interview** to be held on **29th October 2021** at **11:00 AM** at College of Agriculture, Tripura on contractual basis.

For details please visit

<http://coatripura.ac.in/Pdf/Walk-in-interview%20for%20one%20post%20of%20Programme%20Assistant.pdf>

ALL INDIA RECRUITMENT NOTIFICATION

- ❖ **Indian Oil Corporation Limited (IOCL)**, Refineries Division has published notification for the recruitment of **1968 Trade & Technician Apprentice** vacancy. The Last Date to Apply Online is **12-11-2021 at 17:00 Hrs.**

For details please visit

<https://iocl.com/admin/img/Apprenticeships/Files/e803e3b4578e40e4ae890585d7e9e457.pdf>

- ❖ **The Mehsana Urban Co-operative Bank Ltd., Maharashtra** published notification for the recruitment of **13 various posts** of Chief Risk Officer, Company Security, Credit Manager & internal Inspection Auditor. **The Last date for Online Registration of Application is 10th Nov, 2021.**

For details please visit

[https://www.mucbank.com/mucb/downloads/Recruitment Advertisement 10 2021.pdf](https://www.mucbank.com/mucb/downloads/Recruitment%20Advertisement%2010%202021.pdf)

- ❖ **Institute of Banking Personnel Selection (IBPS)** has given a notification for the recruitment of **4135 Probationary Officer (PO)/ Management Trainee (MT) – XI** vacancies for the year 2022-23. The Last Date for On-line registration including Edit/ Modification of Application by candidates is **10-11-2021.**

For details visit

https://www.ibps.in/wp-content/uploads/PO_XI_DA.pdf

- ❖ **National council for Teacher Education** invites candidates for **Walk-in-Interview** for the posts of Academic consultants of **05 (Five) vacant seats** on **09th November 2021.** Eligible candidates are requested to attend the interview on time. Address G-7, Sector-10, Dwarka, New Delhi.

- ❖ **Union Public Service Commission (UPSC)** has given notification to conduct Central Armed Police Forces (Assistant Commandants) Exam 2021 for **159 vacant posts** in various Units. The Last Date to Apply Online is **05-05-2021 till 18.00 Hours.**

For details visit

<https://www.upsc.gov.in/sites/default/files/Notif-CAPFACs-Exam-2021-Engl-150421.pdf>

- ❖ **Indian Oil Corporation Limited (IOCL)**, Refineries Division has published notification for the recruitment of **1968 Trade & Technician Apprentice** vacancy. The Last Date to Apply Online is **12-11-2021 at 17:00 Hrs.**

For details please visit

<https://www.upsc.gov.in/sites/default/files/Advt-No-15-2021-engl-221021.pdf>

- ❖ **Food Corporation of India (FCI), Haryana** has published a notification for the recruitment of **380 Watchman vacancies**. The Last Date to Apply Online & Fee is **19-11-2021 till 23:59 Hrs.**

For details please visit

<https://fciharyana-watch-ward.in/login>

or

<https://documents.fciharyana-watch-ward.in/notification>

- ❖ **Food Corporation of India (FCI), Punjab** has announced notification for the recruitment of 860 Watchman vacancies. The Last Date to Apply Online & Fee is **10-11-2021 till 23:59 Hrs.**

For details please visit

<https://fci-punjab-watch-ward.in/login>

or

<https://documents.fci-punjab-watch-ward.in/notification>

- ❖ **National Fertilizers Limited (NFL)** has published notification for the recruitment of **183 various posts** of Non Executive (Workers) (Junior Engineering Assistant, Attendant, Marketing Representative & Loco Attendant) vacancy. The last date to Apply Online is **10-11-2021 upto 05:30 PM.**

For details please visit

https://www.nationalfertilizers.com/index.php?option=com_content&view=article&id=574%3Arecruitment-of-non-executives-workers-in-marketing-transportation-and-various-technical-disciplines-2021&catid=52%3Acareer&lang=en

or

<https://www.nationalfertilizers.com/images/pdf/career/noida/FINAL%20ENGLISH-%20DETAILED%20ADV-%20RECRUITMENT%20OF%20NON%20EXECUTIVES%20FOR%20NFL-%202021.pdf>

- ❖ **Indian Audit and Accounts Department (IA&AD)** invites applications from Indian Nationals for filling up **199 Group 'C' Posts** of Auditor/Accountant/Clerk/DEO-Grade-A against Sports Quota through Open Advertisement for the year 2021. Recruitment will be made in the

Games/Sports of Cricket (Men), Football (Men), Hockey (Men), Badminton (Men and Women) and Table Tennis (Men and Women). The closing date for receipt of applications is 30 days from the date of publication of this advertisement in Employment News/Rozgaar Samachar on 02.10.2021 i.e. **02/11/2021.**

For details please visit

https://cag.gov.in/uploads/recruitment_notice/recruitmentNotices-06160346c0d13e6-05537746.pdf

- ❖ **Oil & Natural Gas Corporation Limited (ONGC)** has announced notification for the recruitment of **309 Graduate Trainee vacancies** in Engineering & Geo Sciences Disciplines at E1 Level through GATE-2021. The Last Date to for Online Registration of Applications is **01-11-2021.**

For details please visit

https://www.ongcindia.com/wps/wcm/connect/d6ee8d85b-62b6-4bfe-b394-fd2a85449262/advertisementeng_gt2021_1.pdf?MOD=AJPERES&CONVERT_TO=url&CACHEID=ROOTWORKSPACE-dee8d85b-62b6-4bfe-b394-fd2a85449262-nNJ68Dm

- ❖ **Airports Authority of India, RHQ (NR)** is inviting applications for Apprenticeship Training Program in various airports in Northern Region for the year 2021-22 (**posts=66**). Last date of application is **31/10/2021**. The interested candidates are required to apply through BOAT's web portal www.mhrdnats.gov.in (for graduate/diploma apprentices) by finding establishment Airports Authority of India – RHQ NR, New Delhi (NDLSWC000002) and click the apply button in the next page. After successful application, the message “Successfully applied for the training position. Based on availability, you will be contacted by the establishment” will appear.

- ❖ **Food Safety and Standards Authority of India (FSSAI)** has announced notification for the

recruitment of **233 various posts** of Technical Officer, Food Safety Officer, Assistant, Personal Assistant vacancies. The last date to Apply Online is **12-11-2021 (07-11-2021 Extended to 12-11-2021)**.

For details please visit

https://www.fssai.gov.in/upload/uploadfiles/files/DR_04_Advt_02_10_2021.pdf

- ❖ **SJVN Limited** has published a notification for the recruitment of **129 various posts** of Field Officer, Junior Field Engineer, Junior Field Officer vacancies on contract basis.

For details please visit

<https://sjvn.nic.in/current-jobs/94>

- ❖ **Indian Navy** has published a notification for the recruitment of **approx. 300 Navy Sailor** for Matric Recruit (MR) April 2022 Batch vacancies. The Last Date for Apply Online is **02-11-2021**.

For details please visit

<https://www.joinindiannavy.gov.in/>

CAREER TIPS



WHAT IS A CAREER?

A career is more than just a job, or working, or your occupation. It also includes your progress through life, your growth and development in vocational and avocational areas of life.

CHOOSING A CAREER

The career planning process is ongoing and sequential. Because human beings are complex, each of us has unique aspirations, goals, potential

for development, and limitations. Although we can follow the same process, career planning outcomes must be individualized.

THE CAREER PLANNING PROCESS

- ✓ **STEP 1: Self-Assessment:-** Increasing your knowledge of your skills, values and interests will help determine the type of work which fits you best.
- ✓ **STEP 2: Career Exploration:-** There are generally four ways of gathering career information: (1) reading everything you can about careers, (2) talking to people, (3) participating in field experiences, and (4) enrolling in key courses.
- ✓ **STEP 3: Targeting:-** If you have investigated a number of career alternatives, you are now ready to target a primary career goal. Initially, it may be easy to rule out several choices as obviously inferior or inappropriate. With the remaining alternatives, it may be very difficult to select the one that fits you best. Additional research regarding the career options, your skills, values, and interests may be necessary. Any decision, career or otherwise, should be approached with sufficient information.
- ✓ **STEP 4: Career Preparation:-** In this step, you should identify the degree of effort and all the things which are required to be successful in your chosen career. *What are the specific educational and experiential requirements? Of the qualifications required by that career, which ones do you currently possess, and which ones do you need to acquire? How will you best obtain the qualifications: additional education, internships, special courses or training?*
- ✓ **STEP 5: Marketing Yourself:-** The job search process is analogous to conducting a marketing campaign. Consider for a moment that you have a product (your skills and training) to sell and the potential employer is the consumer. As a salesperson, you must identify potential consumers of your products and learn how they can use your product. You must be aware of your competition and know the product you are selling. To successfully close a sale, you need to carefully prepare your advertising tools (resume, cover letter, interviewing skills), target a specific

consumer group (potential employers), and determine the best mode of marketing (approaching employers).

- ✓ **STEP 6: Career Management:-** In times of rapid change and rampant obsolescence in occupation fields, you must remain flexible. The "one-job, one-career worklife" of a generation ago phenomenon has been increasingly replaced by a "12-jobs, four-careers worklife." At some point you may begin to ask questions of yourself about your present employment. You may wonder whether there is something better available; or as your skills, values, and interests change, whether another position would better meet these factors.

11 TIPS FOR CAREER PLANNING AT ANY AGE OR CAREER STAGE



- 1. Keep an up-to-date resume**
- 2. Make career planning a regular event:-** Find a day or weekend at least once a year and schedule time to truly focus on what you want out of your career.
- 3. Reflect on your career path since your last career planning session:-** Research shows reflection increases productivity and performance, so take time to think about your current situation and the path you want to follow. Are you happy with your career path so far? What could you have done better or differently? What can you change in the future? When you understand yourself and what you really want, it's a lot easier to create a plan that suits your goals and your lifestyle.

- 4. Reflect on what you like, dislike, need, and want from work:-** Our likes and dislikes change over time, so it's always a good idea to reflect on what you feel strongly about in your life and career. Make a list of what you like and dislike about your job. It's also important to have a clear and meaningful purpose that you find emotionally engaging. What do you really need from your work? To make a difference? To become financially independent?

- 5. Keep a record of your achievements**

- 6. Identify your transferable skills**

- 7. Set career goals:-** While you can be successful in your career without setting goals, you can be even more successful with **goal setting**. What are your short-term (within a year) and long-term (within five to 10 years) career goals? You probably already know about SMART (specific, measurable, attainable, relevant, and timebound) goals. Always write them down and share the list with someone. This will help you to create a sense of accountability.

- 8. Explore new education or training opportunities**

- 9. Leverage and learn from others**

- 10. Step out of your comfort zone**

- 11. Research further career advancement opportunities:-** Regularly reviewing and planning will make you better prepared for whatever lies ahead in your career. Steer your career deliberately, but also be open to life surprising you with new adventures even if they don't exactly match the destination you had in mind.

Social Media platform of MCC Agartala

- ✓ Follow MCC Agartala YouTube Channel at : <https://www.youtube.com/channel/UCFShAKmjNNz2C4b8aw8TEcQ>
- ✓ Follow and subscribe our Facebook Page for updated information <https://www.facebook.com/mccagt>
- ✓ Follow our Twitter handle address at <https://twitter.com/MCCAgartala>
- ✓ Login to National Career Service Portal for getting <https://www.ncs.gov.in/>