

**Government of Tripura
Model Career Centre, Agartala
District Employment Exchange, West Tripura, Agartala**

No.F.12(22)/MCC/JOBFAIR/AGT/2020/

Dated 27TH November 2020

NOTICE INVITING QUOTATION

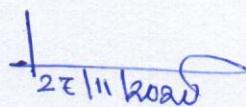
Model Career Centre, Agartala under District Employment Exchange, West Tripura, Agartala invites Quotation from the resourceful, experienced, reliable, bonafied, renowned, reputed supply agencies /co-operatives for the following work.

Name of the work: Venue arrangement for Job-Fair to be held on 04th December 2020 at Women's ITI, Indranagar, Agartala, West Tripura. The work to be completed by 3rd December 2020 and after completion of the Job Fair the entire field / rooms to be cleaned!

Description of Work:

Sl	Name of the Work	Specification	Quantity	Rate/ Unit	Total Cost
1	Preparation & Fixing of Gate at the Entrance of Women's ITI/Venue of Job Fair	Size of Side Pillar: 15 ft X 4 ft. Size of Over Head : 24 ft X 4 FT	1		
2	Arrangement of Waiting Room	A Hall with 200 (Two Hundred) Chairs, with a Flex	1		
3	Arrangement of Registration Desk	A stall with 5 (Five) Tables and 6 Chairs, with a Flex	1		
4	Arrangement of Examination Hall	Preparation for 200 candidates for single sitting, with a Flex	1		
5	Arrangement of Interview Room	Two Tables /6 Chairs / with a Flex			
6	PA System	For audible upto 200 candidates			
7	Cleaning entire area /Toilets / Wash Rooms before and after the event	-----	1		
8	Arrangement of Hand-wash /sanitizer in all the points where public gathers /in the Toilets /wash rooms	-----	1		

The quotation should reach to the Office on or before 30th November 2020 by 3.00 PM, which shall be opened on the same day at 3.30 PM in presence of the participating service providers or their representatives whosever wishes to present in the office!


**(A.R. Bhattacharjee, SRO)
Head of Office**