

GOVERNMENT OF TRIPURA  
DIRECTORATE OF EMPLOYMENT SERVICES & MANPOWER PLANNING  
LABOUR DEPARTMENT

E-mail: [dir-employment-tr@nic.in](mailto:dir-employment-tr@nic.in) Phone No: (0381)-2324327

NO.F.4(34)-D-ESMP/PUB/2018/416-21

Dated Agartala ~~4<sup>th</sup> February~~ ~~September~~, 2020

**SHORT NOTICE INVITING TENDER**

Sealed tenders are hereby invited from the experienced printers for printing of Leaflets both in English and Bengali language for the Directorate of Employment Services & Manpower Planning, Government of Tripura, Office Lane, Agartala as per terms and conditions. Tenders will be received in this Directorate from 10.30 a.m to 3 p.m in all working days upto 18<sup>th</sup> February, 2020. Intending bidders may collect detailed copy of DNIT and other details from the office of the undersigned in any working days during office hours upto 18.02.2020. Bidder may also download the same from our website [www.employment.tripura.gov.in](http://www.employment.tripura.gov.in).

  
(B. Debbarma)  
Director

Employment Services & Manpower  
Planning, Tripura

Copy to:-

1. The Spl. Secretary, Labour Department, Government of Tripura for kind information.
2. The Director, Information, Cultural Affairs, Tripura, Agartala for information. He is requested to arrange publication of the above noted Notification in local dailies for wide publicity. 7(seven) nos. of Spare copies of the Notification are sent herewith for the purpose.
3. The Nodal Officer, IT Section, D/ESMP, Agartala for information and necessary action.
4. All District Employment Exchanges of the State for information and displaying the DNIT in their Office Notice Board for wide publicity.
5. Concerned files.
6. Notice Board, D/ESMP & MCC, Agartala.

  
(B. Debbarma)  
Director

Employment Services & Manpower  
Planning, Tripura

GOVERNMENT OF TRIPURA  
DIRECTORATE OF EMPLOYMENT SERVICES & MANPOWER PLANNING  
LABOUR DEPARTMENT

NO.F.4(34)-D-ESMP/PUB/2018/416-2) Dated Agartala 4<sup>th</sup> February, 2020

**DETAILED NOTICE INVITING TENDER (DNIT)**

Directorate of Employment Services & Manpower Planning, Government of Tripura is hereby invited sealed tenders from the experienced printers for printing of Leaflets both in English and Bengali language. which has to be publish by the Directorate of Employment Services & Manpower Planning, Government of Tripura, Office Lane, Agartala as per terms and conditions noted below:-

- 1.) Specification of leaflet
  - i) 18 inch x 10.5 inch in 100 GSM glossy paper all through multi colour with four folds.
- 2.) 11(eleven) multi colour leaflets both in English and Bengali Language would be printed subject to increase and decrease.
- 3.) Rate(s) of Leaflet should be quoted as rate for 1000 (one thousand) / 2000 (two thousand) / 3000 (three thousand) copies of Leaflets ~~separately~~ both in Bengali and English language both with GST and without GST. **Rate should be submitted in a separate sealed envelope in the following format.**

| Name of bidder with address | Rate quoted for leaflets both in English and Bengali language without GST |             |             | Rate quoted for leaflets both in English and Bengali language including GST |             |             |
|-----------------------------|---|-------------|-------------|---|-------------|-------------|
|                             | 1000 copies   | 2000 copies | 3000 copies | 1000 copies   | 2000 copies | 3000 copies |
|                             |   |             |             |   |             |             |

- 4.) Supply of Leaflets as per manuscripts and specification should be completed within 30(thirty) days from the date of issue of Work order.
- 5.) Manuscripts and other details would be available in this Directorate and along with Work order manuscripts would be supplied to successful Bidder.
- 6.) Successful Bidder should obtain approval of proof before final printing from this Directorate.
- 7.) The bid will commence from 04.02.2020 at 11.00 a.m. The Tenders will be received in this Directorate during office hour from 10.30 a.m to 3 p.m in all working days upto 18<sup>th</sup> February, 2020. And all the Tenders would be opened on 18<sup>th</sup> February, 2020 at 3.30 p.m in this Directorate.

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- 8.) The rates should be quoted both in figures and in words in a separate sealed envelope.
- 9.) No advance payment in any case would be made. Payment would be made after the successful completion of the work. No claim of interest in case of delayed payment will be entertained by the Directorate of Employment Services & Manpower Planning, Government of Tripura.
- 10.) All taxes as applicable from time to time shall be deducted at source from the payment to the Bidder as per the respective law in force at the time of execution of contract.
- 11.) Intending Bidder will have to submit the following documents with the Tender. In absence of any one of the following documents, no tender will be considered for acceptance.
- i) Upto date Trade License certificate.
  - ii) Professional Tax Clearance Certificate
  - iii) Earnest money Rs. 1000/- (one thousand) only in the shape of Demand Draft of any Nationalized Bank of India in favour of the Director, Employment Services & Manpower Planning, Government of Tripura.
  - iv) Tender fee of Rs.100/- (One hundred) only in the shape of Demand Draft of any Nationalized Bank of India in favour of the Director, Employment Services & Manpower Planning, Government of Tripura.
  - v) Income Tax Clearance Certificate of last three years.
  - vi) Copy of PAN Card and GST registration letter.
  - vii) Experience Certificate on printing and binding profession.
  - viii) Signed and stamped copy of DNIT as token of acceptance of all the terms and conditions of the entire tender document.
- 12.) The undersigned reserves the right to accept or reject any tender including the lowest one without assigning any reason.

  
(B. Debbarma)

Director

Employment Services & Manpower  
Planning, Tripura.